

Treefort Release Notes

August 9, 2024

What's New

Summary of Major Updates

Video Signing Meetings – Recordings

Recordings are now available for all video signing meetings completed with Treefort. When a video signing meeting is complete and if there are recordings available for that video signing meeting, all recordings will be downloaded as a zip folder after selecting the download recordings icon, as shown below.

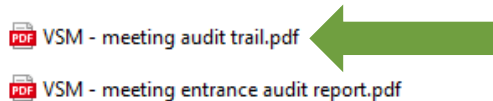
Signing Packages							
Package Name	Type	Parties	Status	Package	Recordings	Meeting Date	Action
VSM		View Parties	Complete				Download Audit Report

Note: depending on the size and number of recordings associated with a video signing meeting, the recordings may take some time to become available for download (e.g., up to 30 minutes after the completion of a video signing meeting).

Video Signing Meetings – Audit Trail

Signing Packages							
Package Name	Type	Parties	Status	Package	Recordings	Meeting Date	Action
VSM		View Parties	Complete			2024-08-12 4:00 PM	Download Audit Report

A detailed audit trail is now available for all video signing meetings completed with Treefort. When a video signing meeting is complete and **Download Audit Report** is selected as shown above, a zip folder will be downloaded that will contain the Meeting Entrance Audit Report and the new Meeting Audit Trail, as shown below.



The Meeting Audit Trail provides a detailed audit log of every action taken during the video signing meeting, an example of which is shown on the next page.



Audit Trail

Transaction Name: TFORT-20240813-f374
Status: Completed

Documents: 1
Notary: Justin Trombley

Signatures: 2
Notary Seals: 0

List of Signers

NAME/EMAIL	CONSENT GIVEN	DATE OF CONSENT
John Doe jdoe11@test.com	YES	August 13, 2024 5:19 PM EST

ID Verification Results

List of Documents

DOCUMENT/NAME	PAGE(s)	SEAL(s)	SIGNATURE(s)
Sample Document.docx Document ID: 66bbccd209e5fd2cd81cf43f	1	0	2

Audit Log

DATE/TIME	PERSON	IP	DOCUMENTS	ACTION
August 13, 2024 5:14 PM EST	Justin Trombley		Sample Document.docx	uploads document
August 13, 2024 5:15 PM EST	Justin Trombley	70.77.24.30	Sample Document.docx	date
August 13, 2024 5:19 PM EST	John Doe	70.77.24.30		Signer E-sign Consent Accepted
August 13, 2024 5:19 PM EST	John Doe	70.77.24.30	Sample Document.docx	signature
August 13, 2024 5:19 PM EST	John Doe	70.77.24.30	Sample Document.docx	initial
August 13, 2024 5:19 PM EST	Justin Trombley	70.77.24.30	Sample Document.docx	signature
August 13, 2024 5:19 PM EST	Justin Trombley	70.77.24.30	Sample Document.docx	initial
August 13, 2024 5:19 PM EST	Justin Trombley		Sample Document.docx	Notarized document

Toggle Anti-Money Laundering (AML) Assessment

Users at your organization can now choose if they will require a client to complete the Anti-Money Laundering (AML) Assessment when sending an ID verification request to a client. Previously, these settings were configured as a global setting for your organization and applied to all ID verifications sent on behalf of your organization.

When sending an ID verification request to a client, there is now an additional **Enable Advanced AML Screening** toggle, as shown below. **Note:** the selection will continue to default to your organization's settings but can be toggled at the time of sending an ID verification request.

Please confirm the details below before sending:

Selecting **Send Request** will send a one-time ID verification request to the client detailed below. A report verifying the client's ID will be available for download in this file for **14 days** once completed by the client.

Client Details:

Phone Number

+1 780-555-0101

Email

jdoe11@test.com

Notification Method* ?

Email

Require secondary ID* ?



Require financial institution login* ?



Enable Advanced AML Screening* ?



Cancel Send Request

When **Enable Advanced AML Screening** is enabled, the client's information will be screened against a real-time database of Global Watch Lists, Sanction Lists, Fitness & Probity Lists, and PEP (Politically Exposed Persons) Lists during the ID verification process. All possible matches will be available for review in the Treefort report. When this setting is disabled, the AML assessment will not be completed, and this will be indicated on the report as shown below.

COMPLIANCE	FRAUD	AML						
<p>Over 100 data points have been reviewed.</p> <p>The requirements of Part 4 "Obligations of Lawyers and Law Firms" of the Nova Scotia Barristers' Society have been satisfied. The below methods have been used to satisfy these requirements (see definitions on the last page of this report). PLEASE NOTE: in addition to satisfying these requirements you must review the Fraud and AML results in the adjacent columns before proceeding.</p> <table border="1"><thead><tr><th>Gov't ID</th><th>Credit File</th><th>Dual Source</th></tr></thead><tbody><tr><td>✓</td><td>✓</td><td>✓</td></tr></tbody></table>	Gov't ID	Credit File	Dual Source	✓	✓	✓	<p>Over 250 data points have been reviewed.</p> <p>No significant indicators of fraud have been identified.</p> <p>Please review the Identified Risks section on the next page of this report for more information and review the entirety of this report before proceeding.</p>	<p>The Anti-Money Laundering (AML) risk assessment was not enabled for this ID verification and therefore no results were returned. Please contact support@treeforttech.com for more information.</p>
Gov't ID	Credit File	Dual Source						
✓	✓	✓						

CASL Consent

Canada's Anti-Spam Legislation (CASL) regulates the distribution and receipt of Commercial Electronic Messages (CEMs). To ensure that Treefort is compliant with Canada's Anti-Spam Legislation (CASL), consent status is now being tracked for each user created in the Treefort system. This includes:

- **CASL Consent Status** (Opt-In or Opt-Out)
- **Date/time when the CASL consent status was last modified**
- **User who last modified the CASL consent status** (this could be the user from their own user settings, or an Administrator user on their behalf)

CASL consent status can be changed by a user from their User Settings or by an Administrator at your organization, as shown below.

When CASL Email Opt-In is selected, the user will be subscribed to receive marketing emails, such as our promotional material or industry-related updates from Treefort Technologies Incorporated. When CASL Email Opt-Out is selected, the user will **not** be subscribed to receive marketing emails. **Please note:** all users will continue to receive product-related communications as permitted by law, regardless of CASL consent status.

Profile

First Name* James	Last Name* Smith	Email* jsmith@test.com
Cell Phone* +1 7805550101	Timezone* Canada/Mountain (-06:00)	Jurisdiction* Law Society of Ontario
Default ID Verification Request Method* EMAIL	Meeting Entrance Notification Method* SMS	CASL Consent* <input checked="" type="checkbox"/> CASL Email Opt-In <input type="checkbox"/> CASL Email Opt-Out

Change your password from Forgot password

Save

Edit User

First Name* James	Last Name* Smith <input type="checkbox"/> Doesn't have last name?
Email* jsmith@test.com	Phone* +1 7805550101
Role* Admin	CASL Consent* <input checked="" type="checkbox"/> CASL Email Opt-In <input type="checkbox"/> CASL Email Opt-Out

Save Cancel

Note: when a user is deactivated by an administrator at your organization as shown below, the user's CASL consent status will be automatically changed to "Opt-Out".

User Details	Email	Phone	Role	Status	Action
James Smith	jsmith@test.com	+1 7805550101	Admin	InActive	

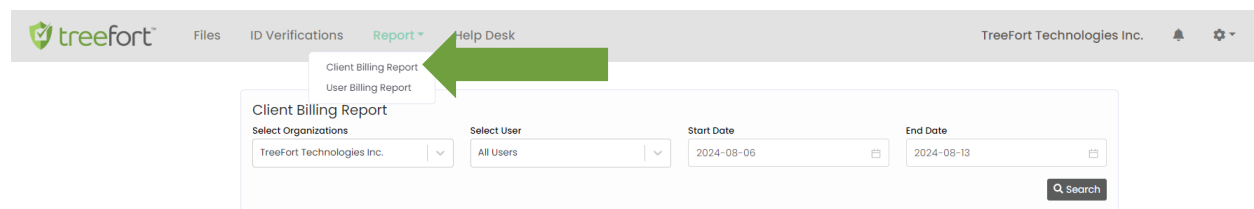
Client Billing Report – Remove Duplicates

Occasionally, users at your organization may be required to complete two or more ID verifications for the same client due to an issue with a client’s original ID verification. To prevent your organization from being charged multiple times, your client billing report has been updated to remove all charges for duplicate ID verifications.

An ID verification is considered a duplicate if a new IDV report is returned for the **same client** within **14 days** from the date that the latest IDV report for the same client was returned, and that IDV was returned to the **same file** as the previous IDV. All ID verifications will continue to be reflected in your client billing report, however no charges will be incurred for duplicate ID verifications, as shown below.

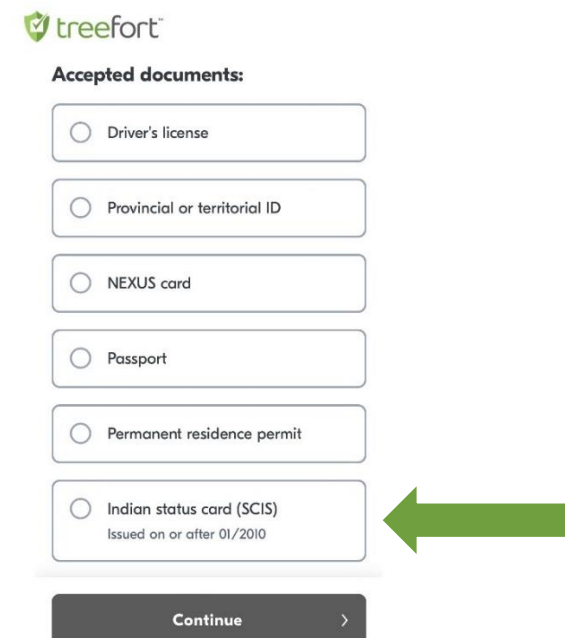
Organization Name	Account Number	File Number	File Name	Charge Type	Client Name	User Name	Charge Date	Charge
TreeFort Technologies Inc.	TF100023	130-987	Test File	ID Verification	John Doe	James Smith	2024-08-10	25.00
TreeFort Technologies Inc.	TF100023	130-987	Test File	ID Verification	John Doe	James Smith	2024-08-13	0.00

To view your billing report as an **Administrator user** at your organization, navigate to the **Client Billing Report** as shown below:



Indian Status Card Support

Treefort now supports Indian Status Cards issued on or after January 2010 as a primary ID document. The option to upload an Indian Status Card is now available during the primary ID step as shown below.



Secondary ID Passport Instruction Updates

If a Passport (Canadian Passport or Passport issued by another country) is selected as the option for secondary ID, more specific wording will be presented to encourage the client to upload an image of the photo page of their passport as opposed to the front of their passport, as shown below.

Upload a second ID Document

To help verify your identity, we will need you to upload a second ID document. **Please Note:** This second ID document must be different than the ID document you uploaded previously. Please select an ID document from the list below and select **Get Started** to begin.

Canadian Passport

Get Started



EN



Capture your
passport (photo
page)

Please open your passport and
position the photo page in the frame
above. Select **Take Photo** when
ready.

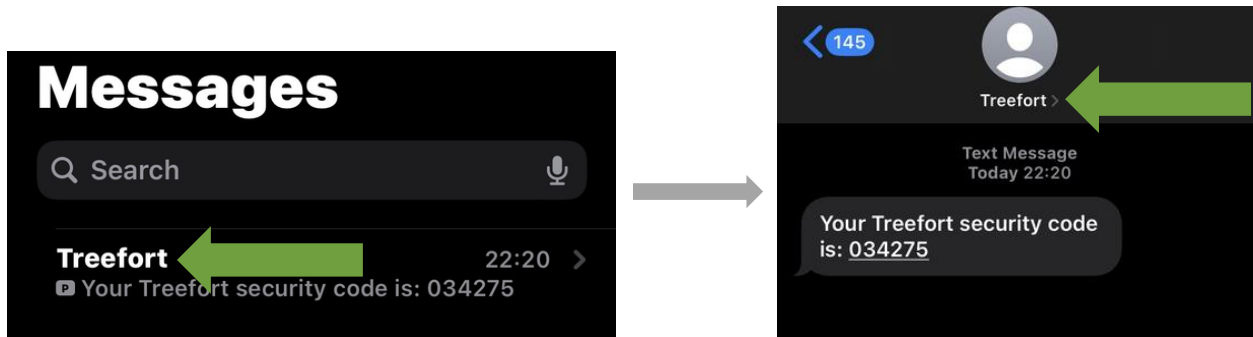
Take Photo

International SMS Support – Improved Deliverability

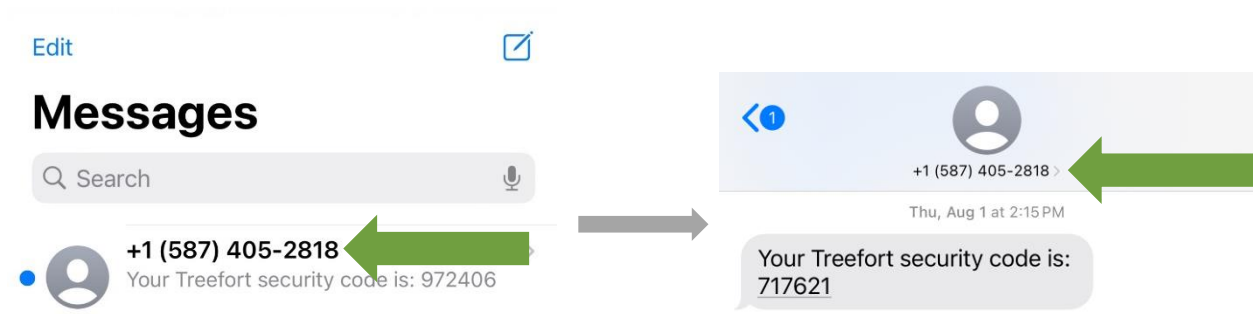
To prevent spam messages and advertisements, some international carriers have implemented restrictions on messaging traffic. As a result, some countries are requiring the use of "Sender IDs", which are 3-11 character codes that represent a brand (e.g., "Treefort"), to send SMS notifications to clients.

To ensure that clients can continue to receive SMS messages from Treefort (e.g., OTP codes, links to upload ID documents, etc.), Treefort has implemented all updates based on international carrier requirements.

When an SMS is sent to a client, if the country requires the use of a Sender ID (e.g., United Kingdom), the Sender ID **Treefort** will be used in place of the Treefort phone number, as shown below.



If the country does not support the use of a Sender ID (e.g., Canada), the Treefort phone number will continue to be displayed as the contact's name, as shown below:



Need assistance or have questions? Treefort Customer Support is available Monday-Friday, 9am-9pm EST at support@treeforttech.com or 1 (866) 785-0270.